



Great Lakes

AQUARIUM

POSITION TITLE: Exhibit Interpreter - Volunteer
DEPARTMENT: Education
SUPERVISOR: Volunteer Coordinator, Education Department Staff

POSITION SUMMARY:

Enrich our visitors' experiences by providing hands-on activities and information about animals and exhibits around the aquarium.

RESPONSIBILITIES:

1. Volunteers must engage and interact with the public in an enthusiastic and approachable manner and represent the aquarium in a professional manner.
2. Choose one or two of your favorite parts of the Aquarium, review a packet of information, and answer questions from our visitors out on our exhibit floor.
3. Attend two orientation sessions.
4. Return materials upon completion of duty and advise supervisors of needed cleaning or repairs. Also, keep staff informed of any ideas to improve existing equipment or supplies.
5. All other job related functions as assigned by supervisor.

QUALIFICATIONS:

To perform this job successfully, an individual must be able to perform each essential function satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Must be 5 years of age to volunteer. Those age 12 and under must volunteer with an adult.
2. Must be friendly, enthusiastic, and helpful.
3. Complete the following steps:
 - Provide the Volunteer Coordinator with a completed volunteer application, waiver, and background check form.
 - Successfully pass a background check.
 - Participate in an aquarium orientation and learn the information provided by the Volunteer Coordinator.
 - Practice with the Volunteer Coordinator before beginning to volunteer.

COMMITMENT:

We ask that volunteers come in at least twice a month. Volunteers must sign in and out each time they volunteer. Volunteers are no longer considered active if they have not volunteered within a 3 month period from their last date of service.

PHYSICAL REQUIREMENTS and/or WORK ENVIRONMENT:

While performing the duties of this job, the volunteer is required to work in the Aquarium exhibit space. Most stations require standing for an extended period of time. Individuals are required to use hands to finger, handle or feel objects. The noise level in the work environment is moderate to high. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

BENEFITS OF VOLUNTEERING:

1. A fun, educational and fulfilling experience
2. Free parking in our parking lot
3. Free admission for you and one guest
4. Volunteer recognition and invitations to special events
5. Gift shop discount

CONTACT PERSON:

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